

# Giving Instructions

## AGAPE

“Bring the whole tithe into the storehouse, that there may be food in my house. Test me in this,” says the Lord Almighty, “and see if I will not throw open the floodgates of heaven and pour out so much blessing that there will not be room enough to store it.” - *Malachi 3:10*



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# Important Information

- Users must use a VPN in order to process transactions
- Upon completing your transaction, check your email for your receipt.
  - If you receive an error message, please contact the church
  - If you do not receive a receipt, please contact the church
  - If you get locked out of your account please contact the church
  - If you **have** any questions contact the church
- Created a profile saves your giving information and saves you time by not requiring you to enter the card or checking information each time you give.
- Your transaction will appear as VANCO on your bank statement

# Agape Online Giving Instructions

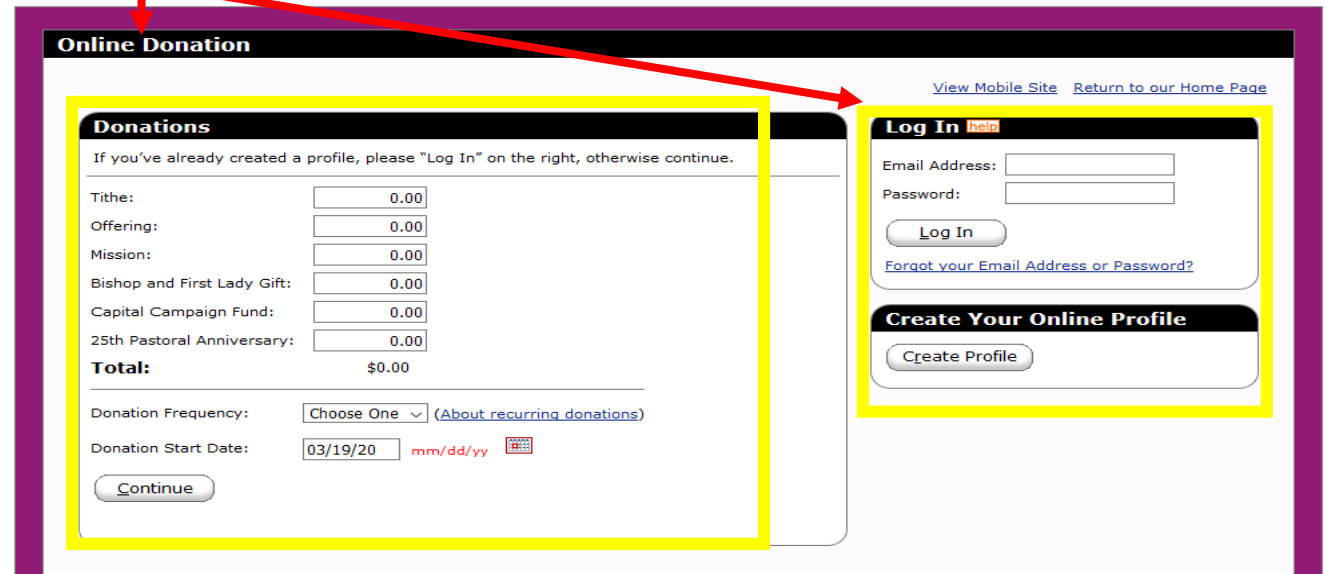
Step 1: From your web-browser click on or type the following URL:

<https://www.agapefc.org/>

Step 2: Select the “Give” tab.

Step 3: Create Your online profile or complete the donations information.

(If you already have an account just login.)



# Creating A Profile

- Step 4: Enter and confirm your email address and click continue.
- Step 5: Complete ALL information and click “create profile”.
- Step 6: Upon completion you will be asked to login with your email and password that “you” created.

**Online Donation** [Return to our Home Page](#)

### Create Profile

Enter a valid email address below.  
This will be used as your User ID.

Email Address:

Confirm Email Address:

### Privacy Notice

You are on a secure webpage hosted by Vanco Services, LLC, an industry leader that processes transactions for thousands of clients. Vanco was chosen by Agape Christian Faith Center to process your online transactions.

The information Vanco receives from you will only be used to process your transactions and will never be shared with any other party, except as required by law. Your information will be safeguarded in strict compliance with federal standards for nonpublic personal information.

The password you select is also important in protecting your information; keep it secure and follow the best practices suggested [here](#). View Vanco's Privacy and Security Policy by clicking [here](#).

**Online Donation** [Return to our Home Page](#)

### Profile

First Name: (required)

Last Name: (required)

Address 1: (required)

Address 2:

City: (required)

Country:

State / Zip: (required)

Phone Number:

Email Address: (required)

Confirm Email Address: (required)

Enter Password: (required)  Password requirements:  
- Must be at least eight characters  
- Must include at least one letter and one number  
- Cannot be identical to your first name, last name or email address  
- Cannot be reused

Re-Enter Password: (required)  - Passwords are case sensitive  
- Your password can consist of the following characters: upper and lower case letters, numbers, and special characters other than \* " or >

# Completing the Online Transaction

- Step 7: From the member summary tab, click “Add Transaction”
- Step 8: Enter the USD amount by the type of giving.
- Step 9: Click the frequency and date (defaults to today's date) reoccurring payment option is available. Click Continue.

The screenshot shows a web interface for online donations. At the top, there are navigation tabs: 'Summary', 'Profile', and 'Log Off'. Below these is a header with 'Your Name'. The main content area is titled 'Online Donation' and contains two buttons: 'Add Transaction' (highlighted with a yellow box) and 'Edit Account'. Below this is a section for 'My Scheduled Transactions' with the message 'You do not have any transactions scheduled.' and a 'Return to our Home Page' link. The 'My Transaction History' section is also visible. A modal window titled 'Donations' is open, showing a form with the following fields: 'Tithe' (1.00), 'Offering' (0.00), 'Mission' (0.00), 'Bishop and First Lady Gift' (0.00), 'Capital Campaign Fund' (0.00), and '25th Pastoral Anniversary' (2.00). The 'Total' is \$3.00. Below the form, there is a 'Donation Frequency' dropdown set to 'One Time' with a link '(About recurring donations)', and a 'Donation Start Date' field set to '03/21/20' with a calendar icon. At the bottom of the modal are 'Back' and 'Continue' buttons. Red arrows from the text on the left point to the 'Add Transaction' button, the 'Donations' modal, and the 'Continue' button.

# Types of Transactions

- Step 10: Choose Account Options (Credit/Debit Card, Checking or Saving).


Step 11: Click I'm not a robot and Process.

**Online Donation**

[Return to our Home Page](#)

**Donation Information**

Account: Choose One

I'm not a robot  reCAPTCHA  
Privacy - Terms

Note: Please review the information you entered carefully. Once you click the Process button your donation will be submitted.

**Donation Summary**

Title	1.00
25th Pastoral Anniversary	2.00
<b>Total One Time Donation:</b>	<b>\$3.00</b>
Donation Frequency:	One Time
Donation Start Date:	03/21/20

**Donation Information**

Account: New Account - Checking

Routing Number:

Account Number:

**Sample**


Joe Smith  
1234 Anystreet Court  
AnyCity, AA 12346 1234

Pays to the order of \_\_\_\_\_ Dollars

Bank Anywhere

123456789 123456789423 1234

Bank Routing Number Bank Account Number Check Number (Do not use)

I'm not a robot  reCAPTCHA  
Privacy - Terms





Note: Please review the information you entered carefully. Once you click the Process button your donation will be submitted and you will have authorized this organization to debit money from your account.

← Checking

Credit/Debit →

**Donation Information**

Account: New Account - Credit/Debit Card

Card Number:

Card Verification Value (CVV2):  [What's This?](#)

Expiration Date:  /

Name Of Cardholder:

Use Profile Address


Billing Address 1:

Billing Address 2:

Billing City:

Billing Country: UNITED STATES - US

Billing State / Zip:  /

I'm not a robot  reCAPTCHA  
Privacy - Terms

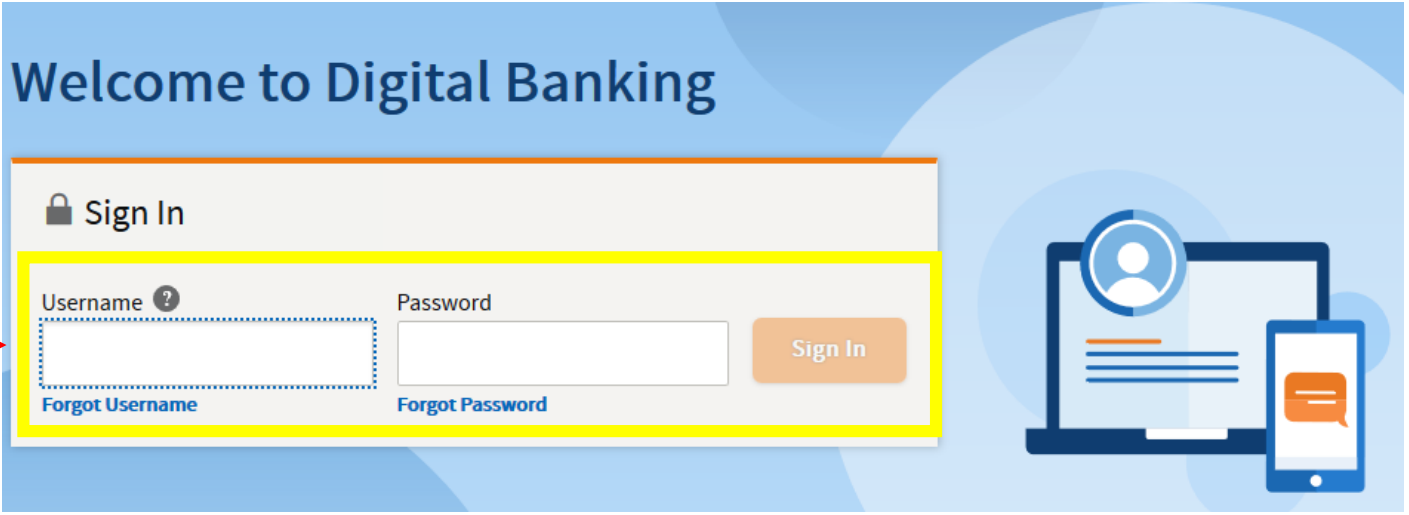
Note: Please review the information you entered carefully. Once you click the Process button your donation will be submitted.

**Donation Summary**

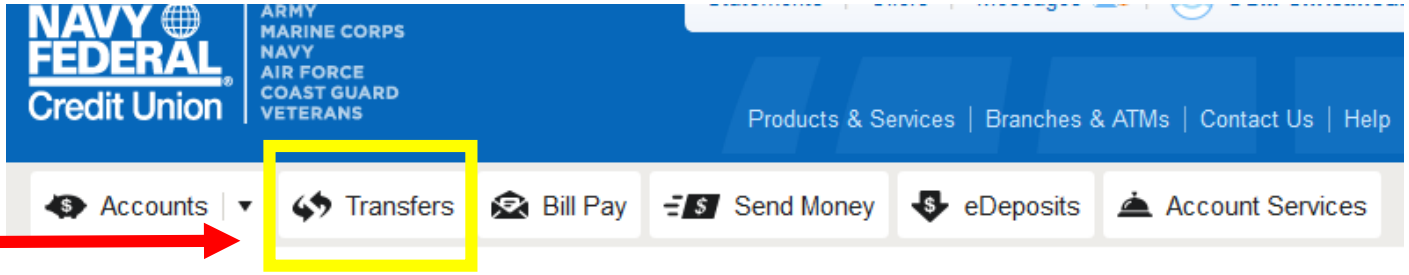
Title	1.00
25th Pastoral Anniversary	2.00
<b>Total One Time Donation:</b>	<b>\$3.00</b>
Donation Frequency:	One Time
Donation Start Date:	03/21/20

# Agape Giving Via Bank Transfer

Step one: Access your account →



Step two: Locate the transfers tab →





# Agape Giving Via Bank Transfer

Step Three: View add accounts.

Step Four: Fill in the information as seen in the figure.

## Transfers

Make a Transfer | Scheduled Transfers | View & Add Accounts

From	Select an Account	>
To		
Date	03/29/2020 Eastern Time	
Amount	\$	

Cancel | Continue

[Transfer Posting Times](#)

### Add External Account

First and Last Name  
**AGAPE CFC**

Account Number  
**2000000918530**  
Checking Account Only

Re-enter Account Number  
**2000000918530**

Routing Number  
**121000248**

Are you the Owner/Joint Owner on this account?  
 Yes  No

Email Address  
**Jesusmyjoy@yahoo.com**

In order to activate your external account, a confirmation code will be sent to you. Please verify your email address above. Any updates will be reflected in your email address of record.

Cancel | **Continue**

# Agape Giving Via Bank Transfer

Step Five: Select From account.

Step Six: Select To account (Agape)

Step Seven: Select date or schedule transfers.

Step Eight: Enter amount

Step Nine: Continue and verify your transfer.

## Transfers

The screenshot shows a 'Transfers' interface with the following fields and options:

- Make a Transfer** (selected), **Scheduled Transfers**, **View & Add Accounts**
- From:** Active Duty Checking - 6491, \$22.26
- To:** Select an Account
- Date:** 03/29/2020 Eastern Time
- Amount:** \$
- Buttons:** Cancel, Continue (highlighted with a yellow box)
- My Accounts:** Active Duty Checking - Available Balance (FROM), Campus Checking - 5' Available Balance
- Transfer Posting Times** (link)



# Agape Giving Via Bank Transfer

Step 1: Log on to usaa.com, open the "My Tools" menu and choose "Transfer Between Accounts." Or use the USAA Mobile App and choose "Transfer."

Step 2: Add and verify non-USAA Bank accounts so you can receive money from them right away.

Name: AGAPE Account #: 2000000918530 Routing #: 121000248

Step 3: Select the accounts to transfer from and to.

Step 4: Enter the amount.

Step 5: Select the transfer date.

Step 6: Select "Transfer," and then verify the details to complete your request.

Note: Transfers to non-USAA Bank accounts typically becomes available in that account in a few days.



# Agape Giving Via Bank Transfer

**Step 1:** Sign on to access transfers.

Step 2: Select the accounts you would like to **transfer money** From and To.

Step 3: To transfer money between accounts at **Wells Fargo** and accounts at another **bank**, select Add Non-**Wells Fargo** Accounts.

Name: AGAPE Account #: 2000000918530 Routing #: 121000248



# Agape Giving Via Bank Transfer

- Step 1: Once you have accessed your account, you will see a section titled “Transfer Money” on the right side of the Main Menu page.
- Step 2: In the “Transfer From” drop-down menu, select the appropriate saved account, or select “An un-saved non-PenFed account.” If you select an “un-saved non-PenFed account,” you must indicate the account type, and then enter the complete account number and routing number in the appropriate fields.

Name: AGAPE CFC Account #: 2000000918530 Routing #: 121000248

- Step 3: In the “Transfer To” drop-down menu, select the account to which you would like to make a deposit or payment. Enter the dollar amount, and then click “Continue.”
- Step 4: Once you have reviewed the transaction details, click “Submit” to confirm your transfer request.

# Euro Bill Pay Method

- Step 1: Add Agape CFC to your Euro Bill Pay as a payee.
- Step 2: Fill in the required field with the Agape IBAN and BIC
- Step 3: Reference number associated with your Agape online account. Add and give directly from your account to AGAPE.

Display alternate field names in English

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Payee Name:\*

Payee Nickname:

IBAN:\*

Confirm IBAN:\*

**BIC: GENODE61GLM**

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**Bank Name: Volksbank Glan Munchweiler**

\* indicates a required field

# Text Giving

Special Instruction: You must have access to an USA number. We recommend using "Text Now App."

## Text Now Features

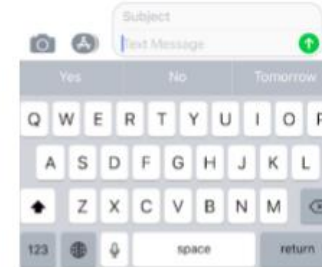
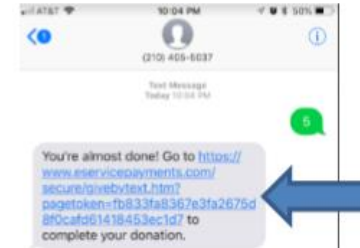
- Phone service in an app
- Free USA phone number
- Free calling and texting over wifi
- Use it on your phone, tablet, or computer



Step1: Text the "Amount" to (210) 405-5037



Step2: Click the link inside the text message that you receive



Step3: Complete the required fields / information

A screenshot of a web form for account creation. The form includes fields for First Name, Last Name, Address 1, Address 2, City, State (dropdown), Zip, and Email Address. There are also fields for Account Type (Credit/Debit Card) and a selection of payment methods (VISA, MasterCard, DISCOVER, AMERICAN EXPRESS).

Step3: Enter Debt/Credit Card Information and click process

A screenshot of a credit card information form. It includes fields for Name Of Cardholder, Card number, MM / YY, and CVV. A blue arrow points to the "Process \$5.00" button at the bottom.

All Done!

A screenshot of a confirmation page. It displays the donor's name and address: "Agape Christian Faith Center, 3800 Bales Avenue, Kansas City, MO 64128-2619, 630-877-4749". Below that, it shows the donor's name and address: "CLARK, CHRISTINA, 1912 GLENCLIFF WAY, SUGAR HILL, GA 30518, UNITED STATES, 630-877-4762". A blue arrow points to the "General Operating" section at the bottom, which shows a donation of \$5.00.

You should receive this confirmation text back

